

SEND & AP Improvement Plan
Re-designed Autumn 2023
Showing the Evaluation criteria / Outcomes and Objectives (Improvement Workstreams) per Partner Working Group
Covering 6 Partner Working Groups

ID	Task Name	Duration	Qtr 1, 2023 Jan	Qtr 2, 2023 Feb	Qtr 3, 2023 Mar	Qtr 4, 2023 Apr	Qtr 1, 2024 May	Qtr 2, 2024 Jun	Qtr 3, 2024 Jul	Qtr 4, 2024 Aug	Qtr 1, 2025 Sep	Qtr 2, 2025 Oct	Qtr 3, 2025 Nov	Qtr 4, 2025 Dec
1	C: Children and young people are well prepared for their next steps and achieve strong outcomes - Outcome Lead: TBC	950 days?												
2	SEND - Partner Working Group 1: Mainstream and universal provision is inclusive so that children and young people receive the right support at the right time - Lead: Kathy Lockyear	350 days												
1	SEND - Partner Working Group 1: Mainstream and universal provision is inclusive so that children and young people receive the right support at the right time - Lead: Kathy Lockyear	350 days												
2	A: Children and young people's needs are identified accurately and assessed in a timely and effective way - Outcome Lead: TBC	285 days												
3	A1: Improving the quality of APDR within the graduated approach for CYP receiving SEN Support in Eys and school settings, including timely and accurate identification of need and appropriate involvement of external agencies - Lead: Grace Fairbourn	155 days												
4	A2: Review and improve the identification of ch with SEND in the Early Years, including the effectiveness of the SEND Under 5's process and links with EHCNA process.	120 days												
5	A3: Improving access to health assessments, for CYP aged 0-25 (e.g. Health Visitors, NDP, SALT & OT) - Leads: Lee Carey, Toby Silv	285 days												
6	A4: Improving access to timely assessments for wider family support needs - Lead: Claire Hayes?	285 days												
7	B: Children and young people receive the right help and support at the right time - Outcome Lead: TBC	185 days												
8	B1: Improve the quality and consistency of SEN Support, so that CYP receive the right support at the right time, including SEN Support plans and My Well-being Plans - Lead: Maryanne Woodland	70 days												
9	B2: Early Years: support for early intervention (To include the Early years offer within health provision, CDCs etc) (links to section	100 days												
10	B3: Improve access to timely and appropriate support within a graduated approach for CYP with SEMH receiving SEN Support (e.g. including whole school well-being, SEMH, EBSA, mental health, neurodiversity pathways, Therapeutic Thinking)- Lead:Gavin Jones	120 days												
11	B4: Ensure that Early Help processes work effectively for CYP with SEND so that CYP and their families receive the right support -	160 days												
12	B5: Ensure that CYP with SEND supported through children's social care receive timely and effective support (e.g. CWCF, Virtual School etc) - Lead: Sarah Clark	100 days												
13	C: Children and young people are well prepared for their next steps and achieve strong outcomes - Outcome Lead: TBC	160 days												
14	C1: Act on evidence from QA of EHCPs, Ars & ISPs to ensure that plans and outcomes reflect CYP and parent carer views and aspirations (Links to Improving Services) - Leads: Karen Spencer & Maryanne Woodland	70 days												
15	C2: Ensure that CYP experiencing any sort of transition to the next phase across ed, health & soc care services are well supported (This is currently too broad and needs to be broken down to reflect transitions across education, health & social care)	120 days												
16	C3: Improve educational outcomes for CYP specifically at Key Stage 2 (this needs to be more refined and based on data analysis) - Lead: Yasmin Maskatiya	160 days												
17	D: Children and young people with SEND are valued, visible and included in their communities - Outcome Lead: TBC	285 days												
18	D1: Evaluate and develop the short breaks offer - Lead: Michael Rhodes-Kubiak	100 days												
19	D2: Develop the whole school approaches towards inclusion so that CYP are able to attend their local school and be part of their community. Embed the use of the Inclusion Framework and the Well-being Audit - Leads: Tanya Procter & Vik Machin	170 days												
3	SEND - Partner Working Group 2: Children and young people who require statutory or specialist support receive timely, effective and consistent support - Lead: Karen Spencer	730 days?												
1	SEND - Partner Working Group 2: Children and young people who require statutory or specialist support receive timely, effective and consistent support - Lead: Karen Spencer	730 days?												
2	A: Children and young people's needs are identified accurately and assessed in a timely and effective way - Outcome Lead: TBC	160 days												
3	A1: Improve EHCNA process, including robust decision-making considering strengths needs and aspirations of CYP - Leads: Karen Spencer & Claire Hayes	80 days												

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4	A2: Improve the timeliness of the EP response to the EHCNA process - Lead: Andrea Morgan	120 days								Andrea Morgan
5	A3: Improve the effectiveness and efficiency of the SENAT team - Lead: Karen Spencer	60 days								Karen Spencer
6	A4: Improving access to health assessments, for CYP aged 0-25 (e.g. Health Visitors, NDP, SALT & OT) - Leads: Lee Carey, Jacqui Parfitt, Toby Silverman	85 days								Lee Carey, Jacqui Parfitt, Toby Silverman
7	B: Children and young people receive the right help and support at the right time - Outcome Lead: TBC	185 days								
8	B1: Ensure CYP receive timely support while waiting for an EHCNA to be completed (to include CYP with EBSA) - Lead: Kathy Lockyear & Andrea Morgan	70 days								Kathy Lockyear, Andrea Morgan
9	B2: Annual Reviews are conducted in a person-centred approach and responded to in a timely and efficient way and - Lead: Karen Spencer	100 days								Karen Spencer
10	B3: Improving the timeliness of EHCNAs. (links to section 1 - assessments) - Lead: Karen Spencer	120 days								Karen Spencer
11	B4: Improve timely support for CYP when an EHCNA has been refused - Lead: Kathy Lockyear & Claire Rimmer	60 days								Kathy Lockyear, Claire Rimmer
12	B5: Ensure that CYP with SEND supported through children's social care receive timely and effective support (e.g. CWCF, Virtual School etc) - Lead: Sarah Clark	100 days								Sarah Clark
13	C: Children and young people are well prepared for their next steps and achieve strong outcomes - Outcome Lead: TBC	160 days								
14	C1: Ensure that CYP experiencing any sort of transition to the next phase across education, health & social care services are well supported (This is currently too broad and needs to be broken down to reflect transitions across education, health & social care)	70 days								Natalie McNeill, Mark Dobson
15	C2: Improve educational outcomes for CYP specifically at Key Stage 2 (this needs to be more refined and based on data analysis) - Lead: Yasmin Maskatiya	160 days								Yasmin Maskatiya
16	C3: Create more effective preparation for adulthood for YP with SEND from early years through to post 16 (Links to EHCPs, Arson) - Leads: Mike Smith & Paul Morrison	120 days								Mike Smith, Paul Morrison
17	D: Children and young people with SEND are valued, visible and included in their communities - Outcome Lead: TBC	285 days								
18	D1: Evaluate and develop the short breaks offer - Lead: Michael Rhodes-Kubiak	100 days								Michael Rhodes-Kubiak
19	D2: Review and revise the Local Offer with CYP and parent carers (Heather McIntosh & to include health) - Lead: Heather McIntosh	120 days								Heather McIntosh
20	D3: Develop the whole school approaches towards inclusion so that CYP are able to attend their local school and be part of their community. Embed the use of the Inclusion Framework and the Well-being Audit - Lead: Tanya Procter & Vik Machin	170 days								Tanya Procter, Vik Machin
21	PWG2: EHCP Response Plan	680 days?								
4	SEND - Partner Working Group 3: Leaders have an accurate, shared understanding of the needs of children and young people and make the necessary improvements - Lead: Helen Johns (co:Steve Nyakatawa)	470 days								
1	SEND - Partner Working Group 3: Leaders have an accurate, shared understanding of the needs of children and young people and make the necessary improvements - Lead: Helen Johns (co:Steve Nyakatawa)	470 days								
2	A: Leaders are ambitious for children and young people with SEND (Para 55) - Outcome Lead: TBC	140 days								
3	A1: Ensure that Area SEND Governance Board strategic leadership and governance arrangements are effective and promoting our ambition for CYP with SEND.	140 days								TBC
4	A2: Ensure clear oversight of the effectiveness of the Area SEND Governance Board by Health & Well-being Board/Children First Board and Elected Members	140 days								TBC
5	A3: Roles, responsibilities and accountabilities within the Area SEND Partnership are clear, known and understood. To include operational oversight of business as usual and programme management as well as the SEND improvement work. Reporting systems clear	100 days								TBC
6	A4: Ensure that the Area SEND Governance Board maintains strong oversight of our legal responsibilities and acts when necessary	90 days								TBC
7	B: Leaders have an accurate, shared understanding of the needs of children and young people in their local area (Para 57) - Outcome Lead: TBC	185 days								

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1	SEND - Partner Working Group 4: Strengthen the experiences and outcomes of children and young people receiving alternative provision - Lead : TBC	220 days												
2	A: Alternative Provision (Para 61-64) - Outcome Lead: TBC	220 days												
3	A1: Review commissioning arrangements for regulated and unregulated alternative provision, including for those with EHCPs who are unable to access a full time educational placement	60 days												
4	A2: Finalise and implement the alternative provision strategy and improvement plan	100 days												
5	A3: Establish and implement a robust system for the effective oversight and QA of alternative provision. Ensure that LA knows when AP commissioned. Clarify school responsibilities for CYP attending AP.	80 days												
6	A4: Establish a system for effective oversight and QA of DoS placements for CYP attending WSAPC	140 days												
7	A5: Work with HTs to review AP arrangements such as Fresh Start, Russell Martin Foundation, school-based provision (such as Oathall farm) etc to meet CYPs needs in a flexible and responsive way. Identify additional pilot projects and opportunities	100 days												
8	A6: Re-establish the independent AP forum to create communication channel with the LA and ensure that providers are aware of their responsibilities.	60 days												
9	A7: Review and develop the AP offer to primary aged children. Link to strengthening inclusive practice in mainstream schools.	40 days												
10	A8: Ensure clear process with school and other agencies duties is in place for CYP leaving Tier 4 provision to support them back into education. (Link with Intensive Planning Team and Dynamic Support Register)	80 days												
11	A9: Review the arrangements for CYP with an EHCP who receive Education Other Than At School (EOTAS). Establish a policy and accompanying criteria for when this is used.	120 days												
12	A10: Ensure that statutory process for CYP not attending school for medical reasons is clearly understood by schools and the LA	60 days												
6	SEND - Partner Working Group 5: Children and young people with SEND receive timely and helpful support to make transitions to their next stage - Lead: Peter Waters	235 days												
1	SEND - Partner Working Group 5: Children and young people with SEND receive timely and helpful support to make transitions to their next stage - Lead: Peter Waters	235 days												
2	A1: Ensure that information about preparing for adulthood is easily available to families at the earliest opportunity.	100 days												
3	A2: Review and develop the information available on the Local Offer and Tools for Schools to ensure that parent carers, children and young people and professionals understand what pathways/services of support are available to them as they prepare for adult	100 days												
4	A3: Work with schools and further education providers to support young people to develop the independence skills so that they can make a positive contribution to the community they live in and access housing options that mean they can live safely and..	100 days												
5	B1: Strengthen our work with education providers and employers to create more opportunities for young people with SEND to take part in training and employment opportunities.	100 days												
6	B2: Create more employment opportunities for young people with SEND to include, volunteering, supported internships, apprenticeships and supported employment. Work with schools and further education providers to create clearer pathways for young peop	100 days												
7	B3: Improve our data collection of the destinations of young people with SEND when they leave school.	100 days												
8	B4: Increase the number of young people with SEND securing employment	100 days												
9	C1: Ensure that young people with SEND receive the health support they need to enjoy the best possible health and emotional well-being	100 days												
7	SEND - Partner Working Group 6: Children, young people and parent carers are well-informed and participate in decision-making about strategic developments, as well as in their own individual plans of support - Leads: Rebecca Doody, Rowan Westwood	570 days?												

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1	SEND - Partner Working Group 6: Children, young people and parent carers are well-informed and participate in decision-making about strategic developments, as well as in their own individual plans of support - Leads: Rebecca Doody, Rowan Westwood	570 days?								
2	A: Children, young people and their families participate in decision-making about their individual plans and support - Outcome Lead: TBC	570 days								
3	A1: Improve participation of CYP in wellbeing in schools and also in CYPs individual plans (e.g. PSP, CWCF, My Wellbeing Plans)	155 days								Andrea Morgan
4	A2: Identify strengths and areas for development in access to impartial information, advice and support for SEN Support and EHCPs (Sub-lead - Heather McIntosh)	120 days								Heather McIntosh
5	A3: Develop the participation and co-production of CYP and their families in SEN Support Plans and EHCNAs, including use of person-centred planning in EHCNAs (Gina Denner EPS) (Sub-lead Gemma Humphrey & Kathy Lockyear)	285 days								KL,GH
6	A4: Strengthen CYP and parent carer participation and co-production in Annual Reviews	285 days								
7	A5: Improve participation of CYP in wellbeing in schools and also in CYPs individual plans (e.g. PSP, CWCF, My Wellbeing Plans)	285 days								Andrea Morgan
8	A6: Identify strengths and areas for development in access to impartial information, advice and support for SEN Support and EHCPs (Sub-lead - Heather McIntosh)	285 days								Heather McIntosh
9	A7: Develop the participation and co-production of CYP and their families in SEN Support Plans and EHCNAs, including use of person-centred planning in EHCNAs (Gina Denner EPS) (Sub-lead Gemma Humphrey & Kathy Lockyear)	200 days								
10	B: Children and young people are well prepared for their next steps and achieve strong outcomes - Outcome Lead: TBC	195 days								
11	B1: Act on evidence from QA of EHCPs, ARs & ISPs to ensure that plans and outcomes reflect CYP and parent carer views and aspirations (Links to Improving Services)	70 days								Karen Spencer, Maryanne Woodland
12	B2: Devise and deliver a multi-agency co-production package training to schools, EYs settings, practitioners (links to 2 participation)	70 days								Kathy Lockyear, Gemma Humphrey
13	C: Children and young people with SEND are valued, visible and included in their communities - Outcome Lead: TBC	265 days								
14	C1: Work with WSPCF and Youth Participation Team to evaluate how effectively CYP with SEND feel included in their local community. Link findings with multi-agency training (Link with section 4) (Toby Wilson, Natalie McNeill & WSPCF)	93 days								Toby?, Natalie McNeill
15	C2: Develop CYP confidence and resilience to participate in universal and specialist activities and services	120 days								
16	C3: Work with WSPCF and Youth Participation Team to evaluate how effectively CYP with SEND feel included in their local community. Link findings with multi-agency training (Link with section 4) (Toby Wilson, Natalie McNeill & WSPCF)	120 days								Toby?, Natalie McNeill
17	C4: Review and revise the Local Offer with CYP and parent carers (Heather McIntosh & to include health)	120 days								
18	C5: Ensure that communication with parent carers from services across education, health and social care is clear and helpful, so that parents are well informed and enabled to participate in co-production meaningfully	120 days								
19	C6: Develop CYP confidence and resilience to participate in universal and specialist activities and services	120 days								
20	D: Leaders actively engage and work with children, young people and families (Para 56) - Outcome Lead: TBC	385 days								
21	D1: Develop a co-production policy and definition with WSPCF and Youth Participation Team (with Kathy Lockyear & Gemma Humphrey)	100 days								Gemma Humphrey, Kathy Lockyear
22	D2: Devise and deliver staff training to support the implementation of the co-production policy and charter	100 days								
23	D3: Create a co-production charter to link with the already established co-production partnership agreement	100 days								

